

Job Vacancy Announcement

Director – Campo Environmental Protection Agency



Job Description

The Campo Indian Reservation is located in the southeast quarter of San Diego County. It is comprised of 25 square miles and a resident population of over 300 persons. Land uses include industrial, commercial and residential zoning.

Duties

Direct environmental programs for the Campo Environmental Protection Agency. Programs include water, drinking water, non point source, emergency response, solid waste, and air. Solid waste includes the permitting and regulatory oversight of a commercial waste facility. Director will report to Campo Tribal Administrator.

Director will:

- Supervise technicians and administrative staff
- Coordinate technical and legal consultants
- Prepare reports to Tribal officials and the General Council on a regular basis.
- Assist with the preparation and submittal of grants.
- Prepare and submit grants reports
- Prepare and present technical reports
- Sample and supervise sampling as needed for program development or to ensure compliance with federal/tribal law.
- Prepare departmental budget
- Represent the department in national, regional and local meetings, conferences
- Supervise staff training
- Other duties as assigned

Qualifications

- Minimum of a technical bachelor's degree (math, science, engineering)
- Minimum of 2 years of program management
- Minimum of 2 years of direct supervision
- Experience working with Tribal governments or small communities preferred
- Experience in public speaking preferred

Salary

Negotiable/DOE

This position is a tribal preference/ Indian preference position under applicable Federal and Tribal laws. All qualified applicants are encouraged to apply.

Please submit your resume Attention: Councilman Connolly, 36190 Church Road, Campo, CA 91906. This position is open until filled.